

**Borough of Chester
Resolution #R2026-71**

**A RESOLUTION OF THE BOROUGH OF CHESTER AWARDING PROFESSIONAL
SERVICE CONTRACT TO COMMUNITY GRANTS, PLANNING AND HOUSING, LLC
(CGP&H) FOR AFFORDABLE HOUSING ADMINISTRATIVE AGENT SERVICES WITHOUT
COMPETITIVE BIDDING**

WHEREAS, the Borough has a need for a professional Affordable Housing Administrative Agent to administer affordable housing obligations as required by New Jersey law and that certain Superior Court – approved settlement agreement by and among the Borough and Fair Share Housing Center, et al; and

WHEREAS, the Local Public Contracts Law, codified under N.J.S.A. 40A:11-1, et seq., specifically N.J.S.A. 40A:11-5, permits the award of professional services without public advertisement as defined in N.J.S.A. 19:44A-20.7 or competitive bidding, pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Borough received a proposal from CGP&H dated February 26, 2026, for the provision of Administrative Agent Services for an annual amount not to exceed ten thousand four hundred dollars (\$10,400.00); and

WHEREAS, the Borough Planner, David Banisch, and Borough Attorney, each reviewed the submission of CGP&H and have recommended that the Council award the contract to CPG&H; and

WHEREAS, the Borough's Chief Financial Officer certifies that sufficient funds are available for this purpose; and

WHEREAS, the Borough Council believes it to be in the best interest of the Borough to award the contract for Affordable Housing Administrative Agent Services to CPG&H.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Chester, County of Morris, State of New Jersey, as follows:

1. The Mayor and Municipal Clerk shall be and are hereby authorized and directed to execute a contract with CPG&H for the provision of Affordable Housing Administrative Services; and
2. That notice of this action shall be published in the Borough's official newspaper as required by law.

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Council of the Borough of Chester, New Jersey, at a meeting held on March 3, 2026.

Dena Dziergoski, Acting Clerk