

**The Board of Recreation Commission
of the Borough of Chester**

**Agenda
Regular Monthly Meeting
10/30/18 - 7 p.m. Field House**

Roll Call: Kelli Kovacevic, Michael Ferrone, and Stacy Strum representing the Commission and Recreation Director Sandee Moroso-Fela in attendance. Betsy Fila and Jim Buckley absent.

Call to Order:

Sunshine Law Statement read

Minutes:

Approval of Minutes from 9/25/18 – Michael Ferrone motioned for approval, Kelli Koracevic seconded, minutes approved.

Correspondence/Applications:

1. Menorah Display at Gazebo in Municipal Park will be displayed through Chanukah Dec.2-10. Rabbi Shusterman will officiate the Menorah Lighting on Tuesday Dec. 4. - Kelli Kovacevic motioned to approve, Stacy Strum seconded it.
2. Tree Lighting scheduled at the Gazebo for December 2 – details to follow.
3. Girl Scout Catherine Holtz has requested permission to put a Little Free Library at Grove Street Park for her Gold Award. She will present at a future meeting.

Old Business

1. Art Classes scheduled for evenings have not been well attended – next time we will need to make a specific contract with the instructor re: payment if there are no attendees. Michael Ferrone suggested \$25 if no one shows rather than \$50 fee. Sandee will discuss with instructor.
2. Fall Tennis has been extended until November 6th due to rain dates.

3. Chester Cross Country will continue until December 7th- we have had no more correspondence regarding problems with Cross Country.
4. Chester Harvest Festival- Oct.13-14- well attended – no issues
5. Trunk or Treat- sold out – and well attended.
6. Halloween Ceramic Event – Oct. 27 – very well attended – 32 children and 30 parents.
7. Guess the Pumpkin Weight- Sandee will announce winner on Nov. 2nd- 222 entries.
8. Photo Contest – Sept. 24- Nov. 23 - ongoing

New Business

1. Future Programs/ Events
 - a. Memoir Writing Class- discussed fees- workshop facilitator is Deb Fedderly- she proposed an 8 week program – fees were discussed and the possibility of changing it to a 6 week program with a fee of \$150 for all 6 weeks with minimum sign up of 4 people as instructor is requesting \$70/75 per class (she stated she already has 5 interested parties)
 - b. Halloween Ghost Walks- no one ever got back to Sandee- will table until next year.
 - c. Christmas Tree Lighting – Scheduled for Dec. 2nd, Sandee will have lawn signs announcing the event. Mayor Hoven and Sandee will reach out to Dunkin Donuts and/or Star Bucks for hot chocolate donation.
 - d. Family Game / Movie Night – will discuss dates next meeting for January/February
 - e. Holiday Ceramics Event -Sandee will schedule for open Friday or Saturday in December. The Adult Art Program will make Holiday Cards and Ceramics in December.
 - f. Tree Bonfire in January – Sandee will start process of applying for permits. Discussed possibility of co-sponsoring with Chester Township

2. Requested Programs:
 - a. Rockerfeller Center- Chester Historical Society to take the lead on necessary repairs.
 - b. Shade Tree Planting Project for Grove Street – to be tabled until we get quotes on electrical outlets for the stage.
 - c. Pickleball Status- Dan Hartman to attend next meeting to update us.
 - d. 2019 Concerts- we will start planning vision for the Concert program suggested by Mayor Hoven and begin discussing dates for concerts and fundraising
3. Recreation Borough Property
 - a. New fees and forms submitted to Mayor and Council for review and approval
4. Park updates/additions
 - a. Quote for signage – Municipal Park Field - \$3,347.00 – discussed possibility of having monies for signs come from town funds rather than recreation commission.
 - b. Quote for Doggie Stations - \$300 per station – need for 3 stations for a total of \$1200.

Meeting Adjourned: 8:27 pm

Next Meeting: November 27, 2018, 7pm at the Field House